



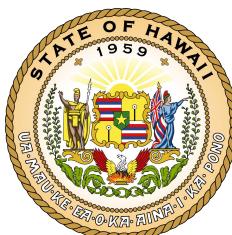
## 10-Entry Level Program: Green Grocery Stores

The State of Hawai'i is recognizing and promoting significant sustainability efforts through the Hawai'i Green Business Program (HGBP). The HGBP is a great way for businesses to market, advertise, and increase their competitive advantage, while enhancing their overall efficiency. HGBP also understands the challenges associated with implementing sustainable practices in a small business environment. To make the program more accessible, the HGBP is implementing a 10-Entry Level process to help recognize small businesses as they implement and build more sustainable business practices and events.

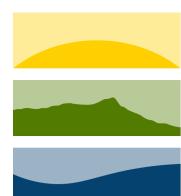
The 10-Entry Level Checklist helps to assess your business' green attributes and practices. The checklist helps businesses move beyond compliance, and provides recommendations, along with useful resources to reach higher levels of sustainability.

For documentation, provide pictures and documentation for each point. (If you are unable to provide photos, please contact us to inquire about alternative verification methods).

Submit checklist and documentation at  
<https://greenbusiness.hawaii.gov/apply/hgbp-checklist-submission/> or email to [dbedt.hgbp@hawaii.gov](mailto:dbedt.hgbp@hawaii.gov).



**Board of Water Supply**



**HAWAII STATE ENERGY OFFICE**



## 10-Entry-Level Points for Green Grocery Stores\*

- 1. Provide locally sourced, organic, or Fair Trade products:** Working with local farmers is a great way to reduce the overall environmental footprint of your business. This not only supports local businesses and the local economy, but also reduces shipping costs and emissions. See [Hawai'i Organic Farmers Association](#) website for suppliers.
- 2. Conduct regular maintenance and inspection of equipment** and check food for spoiled or damaged products before accepting shipment.
- 3. Use appliances that are ENERGY STAR labeled:** Add this requirement to your purchasing policy, making note of any appliances that meet energy efficiency standards. More information at [Energy Efficient Products | ENERGY STAR](#).
- 4. Use or switch lights to LED bulbs:** Energy efficient lighting can help reduce your energy consumption. It's a quick way to reduce your environmental footprint and utility bill. *Hawai'i Energy* or *KIUC* can help you make your business more efficient, with tips, rebates, and direct installation programs. More info and incentives at [Hawaii Energy - Lighting](#) and [Commercial Programs | Kauai Island Utility Cooperative](#)
- 5. Monitor and reduce water usage:** Encourage staff to practice water conservation. Installing low-flow aerators or low-flow pre-rinse spray nozzles can help reduce water usage. Checking for leaks regularly can help detect and avoid sudden increases in your water usage and bill. The *Board of Water Supply* offers information and tips on water conservation management practices that can help to conserve water. More information at [Conservation - Board of Water Supply](#) and other county water conservation offices.
- 6. Reuse or provide clear sorting for recycling:** Implement policy or signage to increase awareness for reuse and recycling paper, plastic, aluminum, wood pallets, or green waste.
- 7. Use or switch to environmentally friendly cleaning supplies (i.e. hand soaps, dish soaps, sanitizers, floor cleaner):** Using green products reduces the amount of chemicals in the workplace.
- 8. Encourage commuter alternatives:** Provide access for safe and secure storage of bicycles for staff and customers. Provide information on transit and commuter alternatives.
- 9. Encourage employee participation in sustainability efforts:** Incorporating sustainability culture into business can help improve carbon footprint, energy consumption, educating staff on sustainability initiatives will help reduce carbon footprint and energy consumption while also increasing employee productivity. In addition, sustainability culture creates a safer work environment for staff and employees.
- 10. Other practices (indicate which one):** Compost food waste, use paper products with at least 30%recycled content, use permanent ware (mugs, dishes, utensils) in the break room, or use solar and/or renewable energy sources.

Business Name

Contact Name

Contact Signature

Date

Email

Address

Phone

\*Upon confirmation from HGBP, participants may be eligible to receive HGBP recognition certificate and granted usage of logo. *Email:* [dbedt.hgbp@hawaii.gov](mailto:dbedt.hgbp@hawaii.gov)  
Visit <https://greenbusiness.hawaii.gov/10-entry-level/> for more information and links to resources provided.

*If any items in the 10-Entry Level Checklist are not applicable to your business, then you can use any of the items on this Additional checklist as substitutions. (Subject to verification and acceptance by the HGBP).*

*\*Must check at least 10 in total to qualify\**

### **Carbon**

1. Use a Carbon Footprint Calculator: Provide a scorecard or screenshot of calculation when submitting checklist that includes the name of your business. Provide link to Carbon Footprint Calculator used:

### **Solid Waste Reduction, Recycling, and Reuse**

2. Use sustainability methods, such as: giving leftover food waste to local farm animals, furnishings made of re-purposed materials or sustainable local wood, providing re-usable to-go containers, etc.
3. Use reclaimed or 'invasive' building materials: Re-purpose reclaimed or 'invasive' wood, such as: locally-grown bamboo, albizia, waiawi (strawberry guava), etc.
4. Repair or re-purpose appliances, furniture, and furnishings before disposing. If so, provide receipt of repair or services.

### **Transportation**

5. Provide charging infrastructure for EVs or E-Bikes or provide information/map on where these facilities are located nearest to the property.
6. Facilitate and encourage sustainable transportation.
  - a. Allow for multi-modal transportation (combination of mass transit, biking, walking, etc.) for both staff and customers. Providing information on alternative transportation, such as bus/shuttle schedules and contact information, information on charging stations, and providing information on facilities within walking distance. Provide multi-modal infrastructure such as: bike rack, access to dry and well-lit area to wait for public transportation and shuttle service).
  - b. Provide bicycles or work with bike sharing programs.

### **Community Involvement**

7. Ask suppliers about eco-friendly products options: Finding the right products for your business can appear daunting at first. However, some suppliers offer environmentally friendly products options. Work with them to find products that satisfy your needs. Some suppliers may also allow you to return packaging to avoid additional waste. See [Hawai'i Environmental Product Guide](#) for more information.
8. Support the local community by offering a kama'āina discount or partner with other businesses to offer their products, highlight local artists or businesses by selling their work in your place of business.
9. Donate to a food bank, shelter, or food redistribution center, etc. Name of partner/organization and provide evidence.
10. **Other sustainable practices (example: solar as an electricity source)**

## Additional Sources

### **Rebates and Energy Efficiency**

Hawai'i Energy Commercial Rebates for energy efficient equipment and upgrades on O'ahu, Maui, and Hawai'i Island -  
Hawai'i Energy Lighting Rebates [Lighting – Hawaii Energy](#)  
Kauai Island Utility Cooperative - [Commercial Programs](#)

### **Water Conservation**

O'ahu [Board of Water Supply – for water conserving tips and incentives](#)  
Maui [Board of Water Supply – for conserving tips and incentives](#)  
Hawai'i Island [Department of Water Supply – for conserving tips and incentives](#)  
Kaua'i [Board of Water Supply – for conserving tips and incentives](#)

### **Recycling**

Oah'u Solid Waste System: [Opala \(honolulu.gov\)](#) or [Department of Environmental Services Home \(honolulu.gov\)](#)  
Hawai'i Recycle: [Recycle Hawaii](#)  
Maui Recycling: [Recycling | Maui County, HI - Official Website](#)  
Kaua'i Recycling: [Recycling Programs - Kauai County, HI](#)

### **Transportation**

Honolulu biki [Home | Biki \(gobiki.org\)](#)  
The Bus on O'ahu: [TheBus](#)  
Hawai'i Island Hele-On Bus: [Hawaii County, HI Mass Transit Agency | Home Transit](#)  
The County of Maui Bus: [Bus Service & Schedule Information | Maui County, HI - Official Website](#)  
The Kaua'i Bus: [Transportation Agency - Kauai County, HI](#)

Donate food to help feed O'ahu [Home](#) | [Aloha Harvest | Rescuing Food to Feed Hawaii](#)

### **Hawai'i Environmental Product Guide**

[Hawai'i Energy's Commercial Rebates for energy efficient equipment and upgrades on O'ahu, Maui, and Hawai'i Island](#)  
[Hawai'i Energy - Lighting](#)