

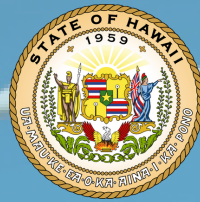
## What is the Hawaii Green Business Program?

The Hawaii Green Business Program is a free state program that assists and recognizes businesses that strive to operate in an environmentally and socially responsible manner.

### Program Mission:

- To facilitate opportunities for industry members to share sustainability best practices.
- To help businesses go beyond compliance, particularly in the areas of:
  - Energy conservation
  - Waste Reduction
  - Pollution Prevention
  - Water Conservation
  - Natural Resource Preservation
  - Community Involvement
  - Cultural Preservation

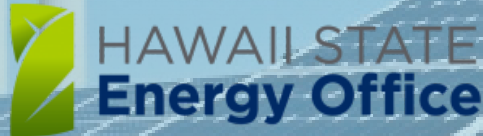
A partnership between Hawaii State Energy Office; Department of Health; Board of Water Supply; Chamber of Commerce of Hawaii, and Hawaii Lodging and Tourism Association.



HAWAII LODGING & TOURISM  
ASSOCIATION



Board of Water Supply



# HAWAII GREEN BUSINESS PROGRAM

Green Business Recognition  
A Step-By-Step Guide

Hawaii Green Business Program  
P. O. Box 2359  
Honolulu, HI 96804  
Phone: (808) 587-3802  
[greenbusiness.hawaii.gov](http://greenbusiness.hawaii.gov)



## **Step 1: Check List**

The checklist is a questionnaire assessing your business's green attributes and practices.

1. Go to the HGBP website and download the checklist:

[greenbusiness.hawaii.gov/apply](http://greenbusiness.hawaii.gov/apply)

2. Fill out the checklist and submit electronically to:

[gail.suzuki-jones@hawaii.gov](mailto:gail.suzuki-jones@hawaii.gov)

3. Your HGBP coordinator will notify you if you may proceed to the next step.

## **Step 2: Submit Metrics**

In order to assess your business's efficiency we will need to review your business's metrics (electricity, water, waste, gas etc.) from the past two years.

Submit available metrics or any documentations, preferably electronic copies of invoices to:

[gail.suzuki-jones@hawaii.gov](mailto:gail.suzuki-jones@hawaii.gov)

## **Step 3: Site Visit**

Depending on the results from your checklist and metrics review, a site visit may be scheduled.

HGBP will conduct an in-person site visit. During the visit we will go through the checklist with you and your green team members, before doing a walk-around the property.

## **Maintaining HGBP Recognition**

Follow these simple steps to maintain your HGBP recognition. Go to the HGBP website for details on the validity of your recognition.

Within one month of expiration, go to the HGBP website and download the Annual Re-Enrollment Form. Submit the completed form to: [gail.suzuki-jones@hawaii.gov](mailto:gail.suzuki-jones@hawaii.gov)

## **Green Business Recognition**

After all three steps are completed, applicants will be eligible for recognition as a Hawaii Green Business. Participants may be eligible to receive a plaque or certificate of recognition by the Governor of Hawaii for your environmental efforts. Additionally, the HGBP logo may be posted and businesses may pursue annual re-enrollment to improve checklist scores.

Businesses are encouraged to display the Hawaii Green Business Program logo, promote networking opportunities, public relations, and, most importantly, to increase public awareness.

**Become a Green Leader  
Today!**

[greenbusiness.hawaii.gov](http://greenbusiness.hawaii.gov)

