

## Benefits of Green Recognition

Benefits are not just limited to good public relations. From small to large, businesses can reap the rewards of moving to green operations.

- Increased Productivity
- Increased Efficiency
- Public Relations
- Cost Reduction
- Networking
- Advertising
- Publicity

## Recognition Ceremony

With recognition comes more than a sense of accomplishment. The Hawaii Green Business Program (HGBP) will conduct a recognition ceremony in the governor's office.

With these rewards and new found pride, your business can use the recognition to improve morale, promote sales and foster sustainable growth.



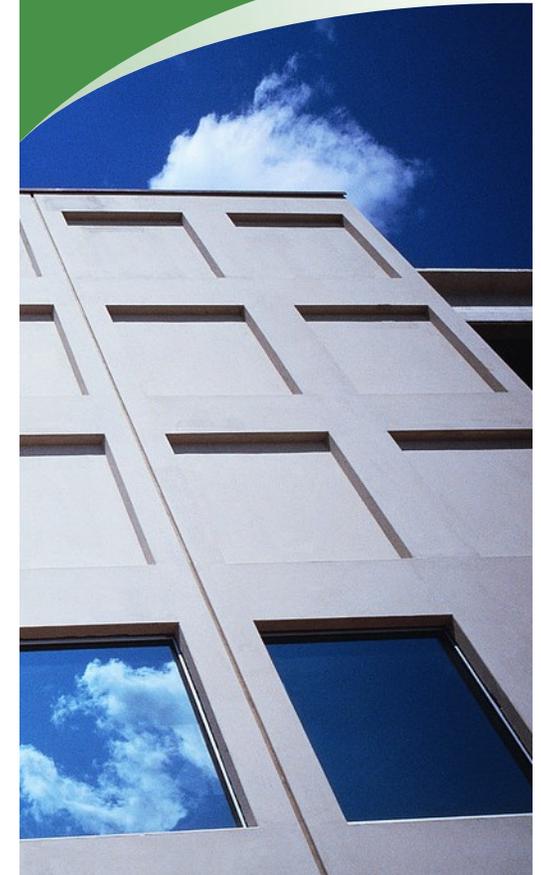
### Hawaii Green Business Program

P.O. Box 2359  
Honolulu, Hawaii 96804  
Phone: (808) 587-3802 or 587-2676  
Website: [energy.hawaii.gov](http://energy.hawaii.gov)  
(search: Green Business Program)



## Green Business Recognition

*A Step-By-Step Guide*



## → Step 1: Enrollment Application

In order to pass this step, applicants must implement all measures within this form which apply to their businesses. Follow the instructions below.

1. Go to the HGBP website and download the Enrollment Application.  
[energy.hawaii.gov/programs/achieving-efficiency/green-business-program](http://energy.hawaii.gov/programs/achieving-efficiency/green-business-program)

2. Fill out the Application and submit electronically to:  
[gsuzuki@dbedt.hawaii.gov](mailto:gsuzuki@dbedt.hawaii.gov) and  
[Jonathan.R.Chin@dbedt.hawaii.gov](mailto:Jonathan.R.Chin@dbedt.hawaii.gov)

3. Your HGBP coordinator will notify you if you may proceed to the next step.



## → Step 2: Checklist

Once the Enrollment Application phase is complete, applicants must complete the HGBP Checklist. This document also can be found and downloaded on the HGBP website.

The checklist is a questionnaire assessing your business's green attributes and practices. Once the Checklist is completed, please submit it to:

[gsuzuki@dbedt.hawaii.gov](mailto:gsuzuki@dbedt.hawaii.gov) and  
[Jonathan.R.Chin@dbedt.hawaii.gov](mailto:Jonathan.R.Chin@dbedt.hawaii.gov)

You will be notified of your results.

## → Step 3: Site Check

Depending on your results from the Enrollment Application and Checklist, a Site Visit may be scheduled.

Working in coordination with the Hawaii DOH and Honolulu BWS a HGBP team will work with your business to verify your responses to the Enrollment Application and Checklist with an in-person Site Visit.

## → GREEN BUSINESS RECOGNITION!

After all three steps are complete, applicants will be eligible for recognition as a Hawaii Green Business. They may post the HGBP logo and re-enroll to improve their score and receive recognition each year.

Businesses are encouraged to display the Hawaii Green Business Program logo, promote networking opportunities, public relations, and, most importantly, to increase public awareness.

## → Maintaining HGBP Recognition

HGBP recognition is valid for one year. Follow these simple steps to maintain your HGBP recognition.

1. Within one month of expiration, go to the HGBP website and download the Annual Re-Enrollment Form.
2. Submit the completed form to:  
[gsuzuki@dbedt.hawaii.gov](mailto:gsuzuki@dbedt.hawaii.gov) and  
[Jonathan.R.Chin@dbedt.hawaii.gov](mailto:Jonathan.R.Chin@dbedt.hawaii.gov)

After one to two consecutive years, recognized businesses should update and re-submit the HGBP Checklist.